

HR305 Master Data Configuration

- **Audience**

- Project Team members
- Consultants
- Support staff

- **Price:**

- **Prerequisites**

- **Essential**

- HR050 Business Processes in Human Capital Management

Recommended

- HR110 Business Processes in HCM Payroll

- **Goals**

- Customize personnel administration data

- **Course Based on Software Release**

- SAP ERP 6.0 Enhancement Package 5

- **Content**

- Structures in HCM:
 - Company Structure
 - Personnel structure
 - Organizational structure
- Storing default values (features)
 - Personal data
 - Relationship between planned working time and basic pay
 - Payroll data
 - Pay scale structure
 - Wage type structure
- Workflows:
 - Pay scale reclassification
 - Standard pay increase
- Customizing Procedures and Interfaces

- Infotype Characteristics and Screen Modification
- Combining Infotype Menus
- Setting Up Personnel Actions
- Dynamic Actions and Mail Connection
- Global Employment (management of delegates abroad and concurrent employment relationships)
- Overview: Portal role HR Administrator and employee interaction center

- **Notes**

- This course also discusses the functions of the following SAP releases: R/3 4.6, R/3 Enterprise Ext. 1.10/ 2.00 and ERP 2004.